

**Draft Summary of the Annual Meeting of the Garw Valley Community Council held on Monday  
16<sup>th</sup> May 2022 at Pontycymer OAP Centre and via Zoom**

**Attendance:**

Councillors G Andrews, J Coles, D Davies, William Davies, H Griffiths, M Lewis, C Lloyd and M Thomas (There are currently two vacancies on the council)

**Apologies:**

None

**No Apologies:**

Councillors R Jones, M Jones and M Trowbridge

**Declarations of Interest:**

No declarations of interest were made for items on the agenda.

<b>Minute Number</b>	<b>Agenda Item</b>	<b>Action</b>
3/22-23	To Appoint a Chair for the Year	<ul style="list-style-type: none"><li>• Outgoing Chair Councillor Heather Griffiths chaired the meeting for items 1,2 and 3.</li><li>• Councillor Deb Davies was unanimously elected Chair of Council and took over chairing the meeting from this point.</li></ul>
4/22-23	To Appoint a Vice-Chair for the Year	<ul style="list-style-type: none"><li>• Councillor Gareth Andrews was unanimously elected Vice-Chair of Council.</li></ul>
6/22-23	To Determine a Timetable of Meetings for 2022/23	<ul style="list-style-type: none"><li>• It was unanimously agreed that the council meetings would remain on the 3<sup>rd</sup> Monday of the month and start at 6.30 pm. With the exception of the June 2022 meeting which would this year be held earlier in the month on 6<sup>th</sup> June.</li><li>• The Clerk had distributed a list of meetings for the year.</li></ul>
7/22-23	To Appoint Committees and agree their Terms of Reference	<ul style="list-style-type: none"><li>• The Clerk had circulated the Terms of Reference in advance of the meeting and these were approved and accepted.</li><li>• The Finance &amp; Resources Committee would be made up as follows:<ul style="list-style-type: none"><li>➤ Councillor Gareth Andrews</li></ul></li></ul>

		<ul style="list-style-type: none"> <li>➤ Councillor Rees Jones</li> <li>➤ Councillor Heather Griffiths</li> <li>➤ Councillor Deb Davies</li> </ul> <ul style="list-style-type: none"> <li>• The Staff &amp; Disciplinary Committee would be made up as follows: <ul style="list-style-type: none"> <li>➤ Councillor Gareth Andrews</li> <li>➤ Councillor Deb Davies</li> <li>➤ Councillor Heather Griffiths</li> <li>➤ Councillor Michelle Trowbridge</li> </ul> </li> <li>• The Events Committee would be made up as follows: <ul style="list-style-type: none"> <li>➤ Councillor John Coles</li> <li>➤ Councillor Christine Lloyd</li> <li>➤ Councillor Heather Griffiths</li> <li>➤ Vacancy Bettws Ward</li> </ul> </li> </ul>
8/22-23	To Appoint Representatives to Represent the Council	<ul style="list-style-type: none"> <li>• It was unanimously agreed to the following: <ul style="list-style-type: none"> <li>➤ BCBC T&amp;CC Forum - Councillor John Coles</li> <li>➤ 5 Primary Schools Community Governors: Councillor Chris Lloyd Calon y Cymoedd, Councillor Maxine Lewis Ffaldau Primary, Councillor Deb Davies Tynyrheol Primary, Councillor Gareth Andrews Blaengarw Primary and Councillor Rees Lewis Bettws Primary</li> <li>➤ One Voice Wales Area Committee - Councillor John Coles</li> <li>➤ One Voice Wales Larger and Annual Meetings, plus Conferences - Councillor Deb Davies</li> </ul> </li> </ul>
9/22-23	To note the 2022/2023 Allowances for the Chair and Vice-Chair as agreed at the December 2021 Precept Meeting	<ul style="list-style-type: none"> <li>• The allowances were noted, agreed and approved.</li> </ul>
10/22-23	To Discuss the IRPW Report 2022 ref. Attendance Allowance	<ul style="list-style-type: none"> <li>• It was unanimously agreed to offer the attendance allowance to Councillors, a payment of £30 pa as well as the Councillor Allowance of £150 pa</li> </ul>

11/22-23	To note the Internal Auditor for 2021/2022 and agree the Internal Auditor for 2022/23	<ul style="list-style-type: none"> <li>• The Internal Auditor for 2021/2022 was noted as Mr W Davies.</li> <li>• It was agreed as a matter of good practice to change the internal auditor for 2022/23. The Clerk was given authority to engage the services of an internal auditor for that year.</li> </ul>
12/22-23	To Agree the Council's Solicitor for 2022/2023	<ul style="list-style-type: none"> <li>• It was unanimously agreed to use the services of King Davies &amp; Partners, Maesteg if a solicitor is required.</li> </ul>
13/22-23	Code of Conduct	<ul style="list-style-type: none"> <li>• All Councillors agreed to adopt the Code of Conduct and had signed their Declaration of Acceptance of Office stating this.</li> </ul>