

**Draft Summary of the Annual Meeting of the Garw Valley Community Council
held on Monday 15th May 2023 at Bettws Life Centre and via Zoom**

Attendance:

Councillors G Andrews (Vice-Chair and Chair of Meeting), J Coles, D Davies, W Davies, H Griffiths, N Harwood-Scorer, M Lewis and C Lloyd

*via zoom

Apologies: Councillors M Jones, M Thomas, M Trowbridge and G Walters.

No Apologies: Councillor R Jones

Declarations of Interest: No interests were declared

Minute Number	Agenda Item	Action
1/23	To Receive Apologies for Absence	<ul style="list-style-type: none">As above
2/23	To Receive Declarations of Interest	<ul style="list-style-type: none">As above
3/23	To appoint a Chair for the Year 2023/24	<ul style="list-style-type: none">Councillor Gareth Andrews was unanimously elected Chair of Council for the year 2023/24 and took over chairing the meeting from this item onwards.
4/23	To Appoint a Vice-Chair for the year 2023/24	<ul style="list-style-type: none">Councillor Neal Harwood-Scorer was unanimously elected as Vice-Chair of Council for the year 2023/24. As per point 5e of the Council's Standing Orders Councillor Harwood-Scorer will be the incoming Chair for 2024/25.
5/23	To Note the Approved Minutes of the Annual May 2022 Meeting as an Aide Memoire	<ul style="list-style-type: none">The information was noted.
6/23	To Determine a Time-Table of Meetings for 2023/2024	<ul style="list-style-type: none">It was unanimously agreed that the council meetings would remain on the 3rd Monday of the month and start at 6.30 pm except for the Annual and Precept meetings. The Annual meeting would start at 6.00 pm and the Precept meeting would be brought forward in the month so as not to be

		too near a busy period in the week before Christmas.																								
7/23	To Appoint Committees and Agree Their Terms of Reference	<p><u>Finance & Resources Committee:</u></p> <p>The Terms of Reference would remain unchanged. The Committee will be made up of the following Members:</p> <table><tr><td>Cllr R Jones</td><td>- Bettws</td></tr><tr><td>Cllr D Davies</td><td>- Llangeinor</td></tr><tr><td>Cllr H Griffiths</td><td>- Pontycymer</td></tr><tr><td>Cllr C G Andrews</td><td>- Blaengarw</td></tr></table> <p><u>Events Committee:</u></p> <p>The Terms of Reference would remain unchanged. The Committee will be made up of the following Members:</p> <table><tr><td>Cllr J Coles</td><td>- Blaengarw</td></tr><tr><td>Cllr H Griffiths</td><td>- Pontycymer</td></tr><tr><td>Cllr C Lloyd</td><td>- Llangeinor</td></tr><tr><td>Cllr R Jones</td><td>- Bettws</td></tr></table> <p><u>Staff Appointments Committee:</u></p> <p>The Terms of Reference would remain unchanged. The Committee will be made up of the following Members</p> <table><tr><td>Cllr H Griffiths</td><td>- Pontycymer</td></tr><tr><td>Cllr M Trowbridge</td><td>- Bettws</td></tr><tr><td>Cllr D Davies</td><td>- Llangeinor</td></tr><tr><td>Cllr G Andrews</td><td>- Blaengarw</td></tr></table> <p><u>Disciplinary Committee:</u></p> <p>It was also resolved that the Staff Appointments Committee will also serve as the Disciplinary Committee to meet when necessary to deal with all matters relating to staff discipline.</p> <p>•</p>	Cllr R Jones	- Bettws	Cllr D Davies	- Llangeinor	Cllr H Griffiths	- Pontycymer	Cllr C G Andrews	- Blaengarw	Cllr J Coles	- Blaengarw	Cllr H Griffiths	- Pontycymer	Cllr C Lloyd	- Llangeinor	Cllr R Jones	- Bettws	Cllr H Griffiths	- Pontycymer	Cllr M Trowbridge	- Bettws	Cllr D Davies	- Llangeinor	Cllr G Andrews	- Blaengarw
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8/23	To Appoint Representatives	<ul style="list-style-type: none"> • It was unanimously that last year's representatives would remain in place for 2023/24: ➤ BCBC T&CC Forum - Councillor John Coles ➤ 5 Primary Schools Community Governors: <ul style="list-style-type: none"> Councillor Chris Lloyd Calon y Cymoedd Councillor Maxine Lewis Ffaldau Primary Councillor Deb Davies Tynyrheol Primary Councillor Gareth Andrews Blaengarw Primary Councillor Rees Lewis Bettws Primary ➤ One Voice Wales Area Committee - Councillor John Coles ➤ One Voice Wales Larger and Annual Meetings, plus Conferences - Councillor Heather Griffiths •
9/23	To Accept the 2023/24 Allowances for Chair and Vice-Chair as Agreed at the December 2022 Precept Meeting	<ul style="list-style-type: none"> • It was noted that allowances would be paid in line with the amounts set out in the above meeting and in the timescales agreed in the Allowances Policy. • It was noted that no allowance would be paid to the Vice-Chair as previously agreed.
10/23	To Agree the Internal Auditor for the 2022/23 Accounting Year	<ul style="list-style-type: none"> • It was unanimously agreed that the Clerk would obtain quotes and availability to carry out the work and send a letter of engagement to contract the services of an appropriate auditor.
11/23	To Agree the Council's Solicitor for 2023/2024	<ul style="list-style-type: none"> • It was unanimously agreed that the Clerk would obtain quotes and availability to carry out the work for a local solicitor.

12/23	Agreement for All to Adopt the Council's Code of Conduct	<ul style="list-style-type: none">• All Councillors agreed to adopt the Code of Conduct.
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