

**Draft Summary of the Annual Meeting of the Garw Valley Community Council
held on Monday 19th May 2025 at the William Trigg Centre, Blaengarw and via
Zoom**

Attendance:

Councillors G Andrews (previous Chair items 1-3), D Davies, W Davies, H Griffiths, M Lewis (incoming Chair), C Lloyd and G Lloyd

*via zoom

Apologies: Councillors J Coles & G Walters

No Apologies: Councillors N Harwood Scorer, L Thomas, M Trowbridge and D Williams

Also Present: A Harris, Clerk & RFO

Minute Number	Agenda Item	Action
1/25	To Receive Apologies for Absence	<ul style="list-style-type: none">As above
2/25	To Receive Declarations of Interest	<ul style="list-style-type: none">Councillors H Griffiths & M Lewis anything relating to BCBC
3/25	To appoint a Chair for the year 2025/26	<ul style="list-style-type: none">Councillor M Lewis was unanimously elected Chair of Council for the year 2025/26 and took over chairing the meeting from this item onwards.
4/25	To appoint a Vice-Chair for the year 2025/26	<ul style="list-style-type: none">Councillor Chris Lloyd was unanimously elected as Vice-Chair of Council for the year 2025/26. As per point 5e of the Council's Standing Orders Councillor Chris Lloyd will be the in-coming Chair for 2026/27
5/25	To receive a copy of the Approved Minutes of the Annual May 2024 Meeting as an aide memoire	<ul style="list-style-type: none">The minutes were received and noted.
6/25	To Determine a Timetable of Meetings for 2025/2026	<ul style="list-style-type: none">It was unanimously agreed that the council meetings would remain on the 3rd Monday of the month and start at 6.30 pm except for the Annual and June/July meetings in 2025.The Annual meeting would start at 6.00 pm.The June meeting was moved to allow more time for the internal audit to be completed and the July meeting was

		<p>moved to accommodate the Clerk’s annual leave.</p>																								
7/25	To Appoint Committees and Agree their Terms of Reference	<ul style="list-style-type: none"><u>Finance & Resources Committee:</u> The Terms of Reference would remain unchanged. The Committee will be made up of the following Members: <table><tr><td>Cllr N Harwood-Scorer</td><td>- Bettws</td></tr><tr><td>Cllr D Davies</td><td>- Llangeinor</td></tr><tr><td>Cllr H Griffiths</td><td>- Pontycymer</td></tr><tr><td>Cllr C G Andrews</td><td>- Blaengarw</td></tr></table><u>Events Committee:</u> The Terms of Reference would remain unchanged. The Committee will be made up of the following Members: <table><tr><td>Cllr J Coles</td><td>- Blaengarw</td></tr><tr><td>Cllr H Griffiths</td><td>- Pontycymer</td></tr><tr><td>Cllr C Lloyd</td><td>- Llangeinor</td></tr><tr><td>Cllr N Harwood-Scorer</td><td>- Bettws</td></tr></table><u>Staff Appointments Committee:</u> The Terms of Reference would remain unchanged. The Committee will be made up of the following Members <table><tr><td>Cllr H Griffiths</td><td>- Pontycymer</td></tr><tr><td>Cllr M Trowbridge</td><td>- Bettws</td></tr><tr><td>Cllr D Davies</td><td>- Llangeinor</td></tr><tr><td>Cllr G Andrews</td><td>- Blaengarw</td></tr></table><u>Disciplinary Committee:</u> It was also resolved that the Staff Appointments Committee will also serve as the Disciplinary Committee to meet when necessary to deal with all matters relating to staff discipline.	Cllr N Harwood-Scorer	- Bettws	Cllr D Davies	- Llangeinor	Cllr H Griffiths	- Pontycymer	Cllr C G Andrews	- Blaengarw	Cllr J Coles	- Blaengarw	Cllr H Griffiths	- Pontycymer	Cllr C Lloyd	- Llangeinor	Cllr N Harwood-Scorer	- Bettws	Cllr H Griffiths	- Pontycymer	Cllr M Trowbridge	- Bettws	Cllr D Davies	- Llangeinor	Cllr G Andrews	- Blaengarw
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8/25	To Appoint Representatives	<ul style="list-style-type: none">BCBC T&CC Forum - Councillor John ColesOne Voice Wales Area Committee - Councillor Deb DaviesOne Voice Wales Larger and Annual Meetings, plus Conferences - Councillor Maxine LewisCouncillor Chris Lloyd wished to stand down as Community Councillor governor																								

		for Ysgol Calon y Cymoedd. This would be included on the June agenda.
9/25	To Accept the 2025/26 Allowances for Chair and Vice-Chair as agreed at the December 2024 Precept Meeting	<ul style="list-style-type: none"> • It was noted that allowances would be paid in line with the amounts set out in the above meeting and in the timescales agreed in the Allowances Policy. • It was noted that no allowance would be paid to the Vice-Chair as previously agreed. • The Clerk issued an opt-out form for all councillors to complete and return in order for allowance payments to be made. Absent attendees would be sent an electronic copy.
10/25	To Agree the Internal Auditor for the 2024/25 Accounting Year	<ul style="list-style-type: none"> • It was unanimously agreed to accept KGL Services to carry out the internal audit.
11/25	To Agree the Council's Solicitor for 2025/2026	<ul style="list-style-type: none"> • It was unanimously agreed that the Clerk would engage the services of a local solicitor if the need arises.
12/25	Agreement for All to Adopt the Council's Code of Conduct and current Standing Orders, Financial Regulations and Current Policies	<ul style="list-style-type: none"> • All Councillors agreed to adopt the Code of Conduct and approved the Standing Orders, Financial Regulations and current policies.