

**Draft Summary of the Annual Meeting of the Garw Valley Community Council  
held on Monday 18<sup>th</sup> May 2026 at the William Trigg Centre, Blaengarw and via  
Zoom**

**Attendance:**

Councillors G Andrews, J Coles, D Davies, W Davies, H Griffiths, M Lewis (outgoing Chair), C Lloyd (incoming Chair), G Lloyd, N Harwood Scorer, G Walters\* and D Williams

\*via Teams

**Apologies:** None

**No Apologies:** Councillor M Trowbridge

**Also Present:** PCSO J Elliott and A Harris, Clerk & RFO

<b>Minute Number</b>	<b>Agenda Item</b>	<b>Action</b>
1/26	To Receive Apologies for Absence	<ul style="list-style-type: none"> <li>As above</li> </ul>
2/26	To Receive Declarations of Interest	<ul style="list-style-type: none"> <li>Councillors H Griffiths &amp; M Lewis anything relating to BCBC</li> </ul>
3/26	To appoint a Chair for the year 2026/27	<ul style="list-style-type: none"> <li>Councillor Christine Lloyd was unanimously elected Chair of Council for the year 2026/27 and took over chairing the meeting from this item onwards.</li> </ul>
4/26	To appoint a Vice-Chair for the year 2026/27	<ul style="list-style-type: none"> <li>Councillor David Williams was unanimously elected as Vice-Chair of Council for the year 2026/27. As per point 5e of the Council's Standing Orders</li> <li>Councillor David Williams will be the incoming Chair for 2027/28 if elected in the 2027 local elections.</li> </ul>
5/26	To receive a copy of the Approved Minutes of the Annual May 2025 Meeting as an aide memoire	<ul style="list-style-type: none"> <li>The minutes were received and noted.</li> </ul>
6/26	To Determine a Timetable of Meetings for 2026/2027	<ul style="list-style-type: none"> <li>It was unanimously agreed that the council meetings would remain on the 3<sup>rd</sup> Monday of the month and start at 6.30 pm except for the Annual and July meetings in 2026.</li> <li>The Annual meeting would start at 6.00 pm.</li> <li>The July meeting will be held a week later on 27<sup>th</sup> July to accommodate the Clerk's annual leave</li> </ul>

7/26	To Appoint Committees and Agree their Terms of Reference	<ul style="list-style-type: none"> <li>• <u>Finance &amp; Resources Committee:</u> The Terms of Reference would remain unchanged. The Committee will be made up of the following Members:  Cllr N Harwood-Scorer           - Bettws Cllr D Davies                       - Llangeinor Cllr H Griffiths                   - Pontycymer Cllr C G Andrews               - Blaengarw</li> <li>• <u>Events Committee:</u> The Terms of Reference would remain unchanged. The Committee will be made up of the following Members:  Cllr J Coles                       - Blaengarw Cllr H Griffiths                   - Pontycymer Cllr C Lloyd                       - Llangeinor Cllr N Harwood-Scorer       - Bettws</li> <li>• <u>Staff Appointments Committee:</u> The Terms of Reference would remain unchanged. The Committee will be made up of the following Members  Cllr H Griffiths                   - Pontycymer Cllr M Trowbridge               - Bettws Cllr D Davies                      - Llangeinor Cllr G Andrews                  - Blaengarw</li> <li>• <u>Disciplinary Committee:</u> It was also resolved that the Staff Appointments Committee will also serve as the Disciplinary Committee to meet when necessary to deal with all matters relating to staff discipline.</li> </ul>
8/26	To Appoint Representatives	<ul style="list-style-type: none"> <li>• BCBC T&amp;CC Forum - Councillor John Coles</li> <li>• One Voice Wales Area Committee - Councillor Deb Davies</li> <li>• One Voice Wales Larger and Annual Meetings, plus Conferences - Councillor C Lloyd</li> </ul>
9/26	To Accept the 2026/27 Allowances for Chair and Vice-Chair as agreed at the December 2025 Precept Meeting	<ul style="list-style-type: none"> <li>• It was noted that allowances would be paid in line with the amounts set out in the above meeting and in the timescales agreed in the Allowances Policy.</li> </ul>

		<ul style="list-style-type: none"> <li>• It was noted that no allowance would be paid to the Vice-Chair as previously agreed.</li> <li>• The Clerk issued an opt-out form for all councillors to complete and return for allowance payments to be made. Absent attendees would be sent an electronic copy.</li> </ul>
10/26	To Agree the Internal Auditor for the 2025/26 Accounting Year	<ul style="list-style-type: none"> <li>• It was unanimously agreed to accept the quote from JHD Business Services Ltd to carry out the internal audit.</li> </ul>
11/26	To Agree the Council's Solicitor for 2026/2027	<ul style="list-style-type: none"> <li>• It was unanimously agreed that the Clerk would engage the services of a local solicitor if the need arises.</li> </ul>
12/26	To Approve the Council's Risk Management Document 26/27	<ul style="list-style-type: none"> <li>• It was unanimously agreed to approve and accept the risk management document for 26/27.</li> </ul>
13/25	Agreement for All to Adopt the Council's Code of Conduct and current Standing Orders, Financial Regulations and Current Policies	<ul style="list-style-type: none"> <li>• All Councillors agreed to adopt the Code of Conduct and approved the Standing Orders, Financial Regulations and current policies.</li> </ul>

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